North Fork Community Development Council
Minutes of Board Meeting – December 15, 2014

1. Call to Order: The meeting was called to order by the president, Dan Rosenberg, at 5:37 p.m. Present were: Roz Thrapp, Gayle Fain, Sandy Chaille, Dan Rosenberg, Tom Burdette, Barbara Colliander, Dean Osekewage, Diann Miller, Chris Salazar. Guest: Mary Proper.

2. Additions to the Agenda: There was one addition to the agenda: We need to discuss the 2015 budget.

3. Approval of the Agenda: **Sandy Chaille moved, Tom Burdette seconded, to approve the agenda with addition. Motion carried.**

4. Public Comment: None.

5. Approval of Minutes of October 27, 2014 Regular Board Meeting: T**om Burdette moved, Gayle Fain seconded to approve the October 27 minutes. Motion carried.**

6. Treasurer's Report(s): Mary Proper was present and answered questions from the board members. **Sandy Chaille moved, Diann Miller seconded to accept the financial reports for September, October, and November. Motion carried.** Dan Rosenberg will draft a new proposal to the county for the Brownfields Loan payback.

7. Corresponding Secretary/Membership Report**: No new information.**

8. Discussion and Action Items
    a. Old Business
        i. Caretaker responsibilities—update: Tom Burdette reported that we have more work to do on washed out areas; repairs needed for culverts. Keith Horton will fix some of this after the rains.
        ii. Bio-energy project/grant—update: Sandy Chaille reported for Elisa Brown, saying that the grant for $5 million was submitted November 7th. We hope to have a response by the end of January. Dan Rosenberg reported that the RC&D grant provides help as well. Justine is the contact and will follow up with Greg Stengel.
        iii. Office rental—update: Two offices (soon to be three) are available. Dan Rosenberg listed this on Craig's list again. Diann Miller indicated that they are in the process of moving out (Foundation for Resource Conservation).
        iv. Old Mill Trail—update/signs: Michael Owyler is out of town and will provide help when he returns. The student has the work that needs to be done; Tom Burdette will meet with the student to continue the trail signs project.
        v. Installation of new printer/copier—update: We do not need the new one from RC&D. The printer that is at Mary Proper's desk is sufficient. Dean Osekewage was authorized to get rid of the old old copier.
        vi. Facilities maintenance/completion of water retention pond: Keith Horton did a lot of work on dozing and moving dirt to repair the ponds and develop the new retention pond. With recent rain, the culvert needs repair. He took out trees that needed removal. He put concrete debris where the trail had washed away and there was a bridge. It is now a viable road. A historical rock has been preserved in the process! The cost was $6250.
        vii. Water system operator — report of meeting with Fred/water test results: Tom Burdette met with Fred Faysil and went over his work on the water system. He has started work with the county, assessing the system, testing the water, finding leaks, and so forth. He will present a complete work report to the CDC at one of our future meetings.

viii. Chipping of brush around large tank: Diann Miller reported that they will submit a bid for $1500 for the work that needs to be done. **Tom Burdette moved, Sandy Chaille seconded to contract with FRC to chip the brush that is at the large tank area, for a cost not to exceed $1500. Motion carried.**

ix. Sale of next parcel: Brad Ditton is selling the parcel.

x. Mill Owners' Association/Quick Books accounts: Jean Russell has been working with Claybourne Associates to set this up and it is done. Dan Rosenberg will send Marc Mandel a bill before the end of the year.

xi. Parcel map Planning Manager — report of committee meeting: There was a meeting of the committee, but John was not there. This was a brain-storming session. We need a contract with John Reed, for the EDA planning grant. And we need one with RC&D. The next meeting of our planning committee with be January 19, from 6-8 p.m., and the 3rd Monday thereafter, until September.

xii. BRLF-designation of funds to savings: **Tom Burdette moved, Sandy Chaille seconded, to move $1000 to the Brownfields account. Motion carried.**

xiii. Water System Fund-designation of funds to savings: None.

xiv. Committee Reports:

1. Real Estate—including offices for rent: Done
2. Planning: Done
3. History Group/CDC: They are going to mark some pieces of concrete in the mill site, that they want moved.

b. New Business

i. New payment schedule to Madera County for BRLF: Dan Rosenberg is doing this

ii. Annual meeting: date/time/place/possible program: March 23 at the Tribal Council Community Building (if OK). We can check the possibility for the TANF meeting room.

iii. 2015 CDC Budget — Sandy Chaille will talk with Jean Russell, Volney Dunavan, and Mary Proper, and ask if they would be willing to do the budget before the next meeting.

9. Organizational Reports (if time): Christmas Parade was great! Christmas tree lighting was great. NF School Christmas Program is December 18, at 7 p.m.. Sugar Pine is at Library on the 17th. Tuesday at the Pizza Factory is carols singing. Gayle Fain mentioned a web mailing project that news will go to all parents. NFVFDA will be partnering with the school students for a fund raiser for the reflective house number signs.

10. Adjournment: The meeting was adjourned at 7:15 p.m.

Submitted by

Barbara Colliander, Secretary

Reminder: The next CDC meeting will be on Monday, January 26, 2015 at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.