

North Fork Community Development Council
Minutes of Board Meeting – November 28, 2016
5:30 p.m. at the North Fork CDC Conference Room at the Mill Site

1. Call to Order: The meeting was called to order by the Vice President, Sandy Chaille, at 5:30 p.m. Present were: Mary Proper, Sandy Chaille, Tom Burdette, Gayle Fain, Maryanne Welton, Ryan Schulte, Dean Osekavage, Barbara Colliander, Cathey Thornberg. A quorum was present.

Guests: Nancy McPherson, Connie Popelish, Michael Olwyler, Wade Wheeler, David Olney, Taylor Olney.

2. Additions to the Agenda: Ryan Schulte requested a description of the job for CDC board members. This is added to new business.

3. Approval of the Agenda: **Tom Burdette moved, Ryan Schulte seconded to approve the agenda with the addition. Motion carried.**

4. Public Comment: None. Guests were introduced.

5. Approval of Minutes of October 24, 2016 Regular Board Meeting: **Mary Proper moved, Marianne Welton seconded to approve the minutes of the as posted on line. Motion carried.**

6. Financial Report : Copies of the current financial report were distributed. The balance in the general account is \$14,250.47. The Brownfeld savings is \$44,004.74. **Tom Burdette moved, Cathey Thornberg seconded, to accept the treasurer's report, dated October 31, 2016. Motion carried.**

7. Corresponding Secretary/Membership Report: We need membership dues from Chawanakee, Chamber of Commerce, and the Tribe. Mary Proper will send a bill to these organizations.

8. Discussion and Action Items

a. Old Business

- i. Facilities maintenance: Tom Burdette reported that Donny will be recuperating from surgery for a month. The Women's Club would like water diverted from the front of their storage pod. Tom will facilitate this diversion! The log deck road now has base rock on it! The 3 log burners may start operation soon! The area is prepped.
- ii. Old fire truck: Dean Osekavage reported there has been no activity.
- iii. DTSC (toxic substances)—final closure; approval of contract: Following is the update that Dan sent prior to the meeting.

FYI: DTSC=Department of Toxic Substance Control. It is a State agency. We never got final closeout from them for the Brownfield's cleanup at the site. John Reed is working on obtaining this closeout for us. We need the closeout letter for any future grants we apply for, specifically, EDA.

John Reed wrote, "This is to let you know I can complete the scope of work for the specified amounts, with the understanding there will be costs from other vendors. It is still uncertain what will be required, but could include a survey, testing, fencing, legal review, recording fees and site visits, in addition to paying DTSC to prepare their closure certification. I have met with the DTSC and I have begun working on a plan to submit to them. Once that is approved I will be able to finalize the total cost estimate. John"

So, we will wait for John to get back to us with his estimate for completing the work. We already approved a small amount for him to do research and determine what is needed to get the final closeout. No action is needed at this time.

- iv. EDA Grant closeout: This is proceeding smoothly, per Jeannie Haben and John Reed
 - v. Community meeting follow up— A “Survey Monkey” has been sent to CDC board members: This is only 5 pages, but may seem unwieldy. Ryan will get to Dan a consolidated list, which can be sent out to everyone. The purpose for the survey should be included. And, the possible revenue source should be identified. Ryan Schulte will check on the feasibility for a CDC blog (there may be one already). *Update: The CDC does have a blog already on the current website.*
 - vi. Plan for washout at the well: Tom Burdette said that Fred Fasel is working on a plan and will get us a price. Fred is also talking to the county about our becoming a community water system. This has pluses and minuses (minus is that the county may combine us with the other water systems) (the plus is showing that we can maintain the system on our own and can monitor the arsenic.
 - vii. Biomass plant—report of groundbreaking, progress: The groundbreaking ceremony was good, and thanks to all! Excavation is proceeding satisfactorily. The holes were deeper than anticipated (more fill) needed. The concrete foundation will be the next step. The building will start after the first of the year.
 - viii. Report of conversation with Self Help Enterprises—housing: Marianne Welton and Ryan Schulte gave a report (emailed). The Self Help Enterprises will be conducting a survey and needs assessment in the next month, and report to us their findings. The “price” of the property may be an issue. Marianne Welton will provide us the update, when the initial assessment is done, after the first of the year.
 - ix. Need for new treasurer: We need a treasurer!
 - x. BRLF-designation of funds to savings: **Tom Burdette moved, Mary Proper seconded, to designate \$1500 to the Brownfield Savings. Motion carried.**
 - xi. Committee Reports:
 - 1. Real Estate - none
 - 2. Planning - none
 - 3. History Group/CDC none
- b. New Business
- i. Condition of the CDC building: Dean Osekavage reported on the Sierra Pest Control’s visit and assessment of our pest problem. They did an inspection and recommended work to be completed. The total estimate is \$2,125. This will eliminate holes and seal access; clean the storage area and remove couches. The varmints need to be trapped and removed. Add to estimate the HVAC repair replacement (Dean is getting 3 estimates) and the siding to the building. **Ryan Schulte moved, Tom Burdette seconded, to expend \$2,125 for the pest control work to be done by Sierra Pest Control. Motion carried.** There is also an \$80 per month maintenance fee, if we want continued service. **Ryan Schulte moved, Dean Osekavage seconded to pay \$80 per month for 3 months for the animal maintenance. Motion carried.**

- ii. Confluence Energy—possible land sale & business onsite: The group discussed the pros and cons for this business. We will see what the company offers!
 - iii. Authorization of address sign on building: After some discussion, it was decided to order two reflective house number signs from the fire department auxiliary. **Dean Osekavage moved, Tom Burdette seconded, to authorize \$72 for two signs for the building. Motion carried.**
 - iv. Date of next NFCDL board meeting: January 23, 2017.
 - v. Board member responsibilities: Attend meetings; dues; participation and vote. We are all volunteers. Volunteering, whether you are a board member or not, is welcomed!
9. Organizational Reports (if time): North Fork School: Dec 21 is Christmas program. Solar panels are being installed. Dec 3 - Christmas Bazaar. Dec 3 - Songs of the Season. Dec 10 - is party at 2, parade at 5:30, tree lighting at 6. History group at Bazaar.
10. Adjournment – The meeting was adjourned at 7:37 p.m.

Reminder: The next regular CDC board meeting will be on January 23rd at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.