North Fork Community Development Council

Board Meeting Minutes – December 10, 2013

5:30 p.m. at the North Fork CDC Conference Room at the Mill Site

1. Call to Order: The CDC Meeting was called to order by the President Dan Rosenberg at 6:35 p.m. Present were: Sandy Chaille, Scott Marsh, Tom Burdette, Mary Proper, Dan Rosenberg, Barbara Colliander, Paul Irwin (for Maryann McGovran), Jean Russell, Dianne Miller. A quorum was present. Mary Proper is the new representative for the Women's Club. This is the last meeting for Scott Marsh; there will be a new representative from the Chamber of Commerce next month. Guests: John Reed and Jere Miller.

2. Additions to the Agenda: None.

3. Approval of the Agenda: **Tom Burdette moved, Scott Marsh seconded to approve the agenda. Motion carried.**

4. Public Comment: None.

5. Approval of Minutes of October 28, 2013 Regular Board Meeting: The October minutes were emailed to members. The approval of these minutes are tabled until the next meeting, as few had an opportunity to read them.

6. Treasurer's Report: The treasurer's report (financial report) was presented in writing. Income for the month of November was $5,278.37. Expenses were $8,681.03. There is $4,205.44 in the checking account; $32,043.91 in the savings account for Brownfield; $4,000 in the savings account for the water fund; $43.94 in petty cash. **Scott Marsh moved, Sandy Chaille seconded, to accept the financial report. Motion carried.**

7. Corresponding Secretary/Membership Report: None

8. Crossroads sale discussion with John Reed: John Reed, our realtor, discussed the parcels and lot line adjustments per maps. He brought "Offer of Dedication" forms for signatures, but we need to ask Brad for the specific details in the forms. We will be sure that the lot lines are correct. We also need to remember that the property taxes must be paid prior to closing. Once we submit forms, we will get the deposit of $32,000. That will be used for the taxes. The next step will then be to do a parcel map. **Tom Burdette moved, Sandy Chaille seconded, that the CDC board authorize the president to sign the lot line adjustment and pay the county $537. Motion carried. Tom Burdette moved, Sandy Chaille seconded, that the CDC sign the Offer of Dedication, once filled out. Motion carried.** The CC&Rs draft has some typos, but will be cleaned up. After discussion, it was decided that John Reed will review and give suggestions. Other additions would be disposal, lighting, drainage, sewer. Brad Ditton will be asked for input as well. Paul Irwin will also review and comment. Comments should be sent to Tom Burdette: thomas.r.burdette@gmail.com. After changes, the CDC Board needs to approve by the end of the year. This will be done via an email vote.

9. Discussion and Action Items
    a. Old Business
        i. NF Downtown Redevelopment Initiative--update: Scott Marsh reported that Dan Gammel is working on the old theatre building. The Kern family is opening a market downtown. Signage is going up. Slim's Koffee Shack will be closing at the end of next week.
        ii. Caretaker responsibilities—update: Tom Burdette reported that Don is doing some work for us.
        iii. Bio-energy project: The new date for Board of Supervisors meeting: January 14, 2014. Everyone is encouraged to attend and support the bio-energy plant.
        iv. Lot line adjustment: (see above)
        v. Sale of land to Crossroads Lumber: (see above)

vi. CDC sign-update: Mary Proper will get reflective paint and paint the sign.
vii. Water testing/system inspections/Jerry Conley agreement: No report; broken pipe up at Crossroads was reported; they called Chuck.
viii. Policy for use of CDC tractor: Tom Burdette and Rich McQuon did not report
ix. Report of electric bill—true up issue: No report at this time, from Tom Burdette
x. Water system verification: No report at this time, from Tom Burdette
xi. Art Gallery signage: No report.
xii. Work to be done on road to water tank: No report.
xiii. Car charger station—move to downtown: Scott working on this.
xiv. Committee Reports:
1. Real Estate—including office for rent: No news
2. Planning: No report
3. History Group/CDC: No report, except they are getting new equipment for an exhibit.

b. New Business
i. Bio-energy LLC Agreement
ii. Solar panel wagon: No report
iii. CC & Rs: (see above)
iv. Cost of repair & upgrade of road to water tank: Tom Burdette investigated the issue of road maintenance to the water tank. The estimate for the road repair by Keith. **Tom Burdette moved, Diann Miller seconded, to authorize expenditure up to $1250 for the road repair. Motion carried.** There is a gate that needs to be repaired; Keith is checking into this.
v. BRLF-designation of funds to savings: No action taken this month.
vi. Water System Fund-designation of funds to savings: No action taken this month.
vii. Date and place for CDC Annual Meeting: This will be on March 17, 2013. The North Fork Rancheria will be asked for a meeting space. Start at 6:00 p.m. with finger food. It could be a history group presentation.

10. Organizational Reports (if time): Various organizations gave updates on their activities.

11. Adjournment: The meeting adjourned at 7:40 p.m.

Reminder: The next CDC meeting will be Monday, January 27, 2013 at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.