North Fork Community Development Council
Minutes of Board Meeting – June 23, 2014
5:30 p.m. at the North Fork CDC Conference Room at the Mill Site

1. Call to Order - The June 23rd CDC meeting was called to order by President, Dan Rosenberg, at 5:30 p.m. Present were: Roz Thrapp, Dean Oselowage, Julie Ahrens, Jean Russell, Sandy Chaille, Dan Rosenberg, Barbara Colliander, Dee Salazar. A quorum was present. Guests: John Reed and Elissa Brown.

2. Additions to the Agenda: None.

3. Approval of the Agenda: **Julie Ahrens moved, Sandy Chaille seconded, to approve the agenda. Motion carried.**

4. Public Comment: Elissa Brown announced that we have applied for an $80,000 grant. We do not know the time-line for approval. Elissa is also meeting with a grants person, who will visit North Fork and consult with a variety of people.

5. Approval of Minutes of May 19, 2014 Regular Board Meeting: Maryann McGovran took minutes and will send them to Sandy Chaille. These will be approved at the July meeting.

6. Treasurer's Report: Mary Proper prepared the financial report dated June 23, 2014. The balance in the checking account is $2,672.71. Deposits for June were $4,634.59 and check were written for $3,893.27. **Roz Thrapp moved, Julie Ahrens seconded to approve the financial report. Motion carried.**

7. Corresponding Secretary/Membership Report: Roz Thrapp gave an update to the membership report.

8. Discussion and Action Items
    a. Old Business
        i. Caretaker responsibilities—update. Donnie watered the trees and finished weed-wacking.
        ii. Bio-energy project/grant — Elissa Brown visited the Phoenix Energy project in Merced. While there, she discussed all of the issues surrounding bio-energy projects.
        iii. Lot line adjustment—update by John Reed; he described the progress to date. There is a bit of a time crunch for paying the county the taxes owed. Then, they complete the lot line adjustment. It is ready to be recorded in the county. Checks need to be written for the taxes. Many of the county fees were paid up front (according to Brad Ditton via phone). The amounts: Property taxes, back taxes and fees for 2013-2014: $6,761.93; $6,745.19; $13,843.93. Property taxes for 2014-2015: $2,011.00; $1,420.00; $4,031. Total is $34,813.05. The additional fees are approximately $1000. We need to add about $1600 for the surveyor's bill. **Sandy moved, Roz Thrapp seconded, that we authorize up to $38,000 for the taxes, county fees and surveyor's bill, and that the amount that exceeds our income from Marc Mandel be taken from the Brownfields savings account, which is to be paid back in the next 3 months. Motion carried.**
        iv. Sale of land to Crossroads Lumber—update John Reed was present. As of tomorrow, Marc Mandel will wire transfer $32,000 to Chicago Title; they will send to us (CDC). Marc Mandel can order appraisals and complete the sale in about 45 days. Travis Davis is the surveyor; Brad Ditton is doing the lot line adjustment. Signing of escrow papers: **Roz Thrapp moved, Jean Russell seconded, to approve any authorized signer of the CDC, to sign the escrow papers and closing documents. Motion carried.**

v. CC&R's — These need to be done by the time of closing for the sale. Dan Rosenberg sent out the final draft; a discussion followed. **Roz Thrapp moved, Sandy Chaille seconded to approve the CC&R's that were emailed. Motion carried. Julie Ahrens moved, Jean Russell seconded to authorize the signing, notorizing, filing, recording, and paying the county for the CC&Rs. Motion carried.**

vi. Office rental—update — The North Fork Tribe of Mono Indians moved into two offices. There are two more available.

vii. Facilities maintenance — no report

viii. Water testing/system inspections and water system operator — We need to upgrade out water system. We will have a non-community, non-transient water system, when the transportation center opens and there are more people on the site. At that point, we are required to have a water manager. Dan Rosenberg will prepare an RFP and send to board members for their comments. We will then advertise and get responses by July 31st. The CDC will select the person with whom we will contract. This will involve regular water testing. Another suggestion: Dan Rosenberg suggested that we get a license to sell potable water. This would be available to people who are out of water. Dean Oselowage will check to see what we need to do to get a license to sell. Dan Rosenberg will develop an RFP for vendors who would want to sell the water.

ix. Street signs—update — no report

x. Old Mill Trail—signage update — Trevor Williamson at Minarets High School finished 4 signs, plus arrows. This was facilitated by Claudia VanderBergh. Michael Oleweiler and Tom Burdette worked with him. They will put up the signs. It was suggested that we send a thank you note and a letter of recommendation. Roz Thrapp volunteered to do this.

xi. BRLF-designation of funds to savings — We do not have enough money (and too many commitments) to set an amount aside this month.

xii. Water System Fund-designation of funds to savings — The money received for water usage is automatically put in this savings, for future water maintenance costs.

xiii. Committee Reports: None

b. New Business

i. Open board seat—appointment of new member — Bonnie Hale is interested in serving in the open seat. Others may speak up. We will decide next month.

ii. Elissa Brown services to CDC — She has an office here at the CDC and has provided grant writing services for us. She would be interested in doing some project for us that would allow her rental to be reduced. She can give 2-3 hours a month. It is possible that we have a longer project, but she can accrue the hours. She will prepare a proposal for us to consider.

iii. Selling water — This was discussed under the water testing (old business).

9. Organizational Reports (if time) — Logger's Jamboree is coming up for the 4th of July weekend. The Boosters reported several break ins at the rec center.

10. Adjournment — Julie Ahrens moved adjournment at 7:38 p.m.

Reminder: The next CDC meeting will be on Monday, July 28 at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.