

NFCDC/RR/TSS Meeting

8AM PST, Monday 3/12/12

Via Conference Call

Meeting Notes

Action items in RED

Present: Tad, Dan, Matt, Elissa, Zach

1. Minutes from 2/28/12 meeting – no corrections. Dan will review and post to NFCDC website.
2. Action Items From Last Meeting (Action Items in Red - Responses to date in Blue)
 - **Inquire with the Grant Farm about the California Energy Commission Grant** – Elissa reported that the CEC grants were supposed to be out by now, and could come out at any time. The Grant Farm has been approved to write this for the North Fork project. Fred gets e-mail alerts and he'll let us know when he hears that the application is out. Elissa will check in with Shawn to make sure he's prepared to start an application from this. Elissa hasn't done this yet but will do so this week.
 - **Begin Discussion with PG&E about Letter of Support** – Elissa has talked to a local PG&E rep, but is having difficulty getting response. We need more than a letter of support for the WBUG, though. Tad will interface with Shawn to find out what specifically we need for the CEC grant, then will take this to his contact to find out who would be the best staff person to involve. PG&E declined to give us a letter of support for the Woody Biomass grant. It doesn't appear that PG&E will be very supportive so are looking into whether So. Cal. Edison would be willing to purchase the power from the bioenergy facility. We haven't given up on PG&E and will keep trying to get assurances of support, but we may have more success with SCE. If they support this project and help it become a success we may be able to offer SCE assistance in developing a similar project in their territory.
 - **Determine the Interconnection Study process and potentially an estimate for associated costs** – Dan called our representative at PG&E. She says the folks we need to talk to are in San Francisco. Dan will follow up to get specific names. He also invited her to have a meeting next time she's in North Fork. Dan spoke to our representative to PG&E (Mary). She referred to folks in SF, but these may not be the right people to talk to. Tad suggests that when Zach visit the site that we invite Mary to come and meet with us. It is a little early to start developing the interconnection study. That will be down the road a little. The concern is whether PG&E is still proceeding with removal of the transmission lines. Elissa has been in discussions with them and it looks like this plan is off the table, but she will follow up with Anna at PG&E.
 - **Develop/Initiate project development partnership** – Dan, Tom and Zack will start these discussions. Zach, Matt, Dan and Tom started discussions on this last week.
 - **Mill Site Zoning Check** - Elissa noted that part of the mill site might have been re-zoned to medium density residential. Dan and Elissa will check into this. Dan will

- e-mail the Planning Department and ask him.
 - North Fork Site Visit – Zach would love to come out here. Mid-March is a good time for him. Time it with the Board meeting if possible? **Dan will figure out the best date.** This could wait to the point if we have started engaging the fire station and crossroads lumber. Table for the moment.
 - EIRs – Tom found that the mill site has a series of EIRs, the first in 1998 and the last in 2004. There are also a series of environmental assessments and project EIRs (water project, power installation). Tom pulled out the site project EIRs. **Dan and Tom will give Fred the summaries.** **Dan sent Fred the EIRs.** Fred still needs the ‘Draft’ EIR. **This will have a project description, which is what he needs.**
3. Review Timeline/Task List – We reviewed the items for March and April. Things are pretty much on track but we need to start working on a communication plan.
4. Communication Plan: Outreach to communities and key stakeholders is important to project success. Transparency is important. A structured outreach plan will be very helpful. Posting meeting notes on the NF website is an example.
- Components of a communication plan
 - Post minutes on website
 - Annual meeting and Town Hall meeting
 - Insert in local newsletter – article about bioenergy project
 - Regular outreach to targeted entities – keep posted on progress
 - USFS
 - CA Dept. of Forestry
 - Utilities
 - BLM
 - EDC
 - Everyone who has given us letters of support
 - Other legislators
 - County supervisors
 - State senate and assembly
 - Congressman Denham
 - Media outlets
 - Next steps:
 - Develop documents such as an FAQ paper – what is the project, what do we hope to accomplish, what is the timeline.
 - **Tad will send us an outline of a communication plan that we’ve done in the past.**
 - Designate a contact person for different agencies/etc. Typically you want one lead person designated for each type of contact.
 - **Elissa will work with Dan and other CDC members to figure out tasks and responsibilities**
5. Woody BUG Application – Update – the grant is moving forward well.

6. Other Potential Funding - New Markets Tax Credit – Dan distributed information provided by Leif. There is an opportunity for a possible 1 – 2 cent reduction in cost through the NMTC if the financing is largely equity instead of debt. That might be possible with this type of tax credit. This will be important to look at as we start to look at structure.

8. Schedule Next Meeting; Monday, March 26th 8:30 – 9:30

Adjourn at 8:55 am.