DRAFT - NOT YET APPROVED BY THE BOARD OF DIRECTORS

North Fork Community Development Council

Board Meeting Minutes – November 26, 2012

5:30 p.m. at the North Fork CDC Conference Room at the Mill Site

1. Call to Order: The meeting was called to order by President, Dan Rosenberg at 5:30 p.m. Present were member: Dan Rosenberg, Sandy Chaille, Scott Marsh, Julie Konno, Maryann McGovran, Diann Miller, Barbara Colliander, Rich McQuone. Guests: Mary Proper, Elissa Brown, Don Grove, Gina Clugston, Joanne Freemire, Volney Dunavan. There was a quorum present.
2. Pledge of Allegiance: The Pledge of Allegiance was said.
3. Additions to the Agenda: None.
4. Approval of the Agenda: Scott Marsh moved, Sandy Chaille seconded to approve the agenda. Motion carried.
5. Public Comment: There was a question about solar energy and the plan that the CDC has for developing this. As new projects are developed, there need to be grants (for the Rancheria Tribe of Mono Indians, for example) for solar project
6. Approval of Minutes of October, 2012 Regular Board Meeting: Sandy Chaille moved, Julie Konno seconded to approve the minutes that were posted. Motion carried.
7. Treasurer's Report: The balance in the CDC bank account as of November 26, 2012, is $983.43. Savings is $20,016.46 and petty cash is $19.42. Julie Konno moved, Diann Miller seconded, to approve the treasurer's report. Motion carried.
8. Discussion and Action Items
    a. Old Business
        i. NF Downtown Redevelopment Initiative: Scott Marsh reported that there is a new board for the Chamber of Commerce. He is still president. There will be a tree lighting ceremony at the Crazy Y area on December 4th at 5:30 p.m. The entire downtown will be decorated. Schools and businesses will cooperate to decorate trees throughout town.
        ii. Crossroads lease—update: It's done; it's signed, sealed and delivered as of November 1, 2012.
        iii. Water testing/system inspections: None
        iv. BRLF—designation of funds to savings: It was suggested that no money be transferred this Sandy Chaille moved, Rich McQuone seconded, not to transfer any money to the savings account. Motion carried.
        v. Caretaker responsibilities—update: Don's report was received.
        vi. Fire station/site infrastructure—update: Maryann McGovran reported that the building has been framed and insulated and completion will be by the end of December 2012. The dedication will be after inspections are completed.
        vii. CDC sign—update: None
        viii. Paragliding—update: None
        ix. Bio-energy project & lot line adjustment: Elissa Brown reported about the Bio-energy project and a grant application that has been completed. There is a community meeting on November 27th (evening at 7 p.m.) and November 30 (all day) to explain the project and get community input. It was noted that the bio-material is coming from national forest lands. The bio-mass plant will produce 1 megawatt energy. There has been publicity for the meetings. Dan Rosenberg updated the board on the lot line adjustment. We have 2 parcels for which we can create lot lines. We should file now with the county for these parcels. The filing fee for the lot line adjustment is $885. One will be Mark Mandel at Crossroads Lumber (we should require a deposit from him); the second should probably be the bio-energy plant. Maryann McGovran moved, Sandy Chaille seconded, to pay up to $900 for the lot line filing fee creating lot lines for two parcels on the CDC property, pending a deposit from Mark Mandel and/or the bio-energy project. Motion carried.

x. Water hookup/usage/maintenance fees: The Mill Site water system connection guidelines and fees had been emailed to the board on November 19, 2012. Sandy Chaille moved, Rich McQuone seconded, to approve the Mill Site water system connection guidelines and fees. Motion carried. This will be posted on the web site.

xi. January fundraising letter to community: Barbara Colliander presented a draft of the letter to be sent to the community to update the actions of the CDC and to solicit memberships and donations. Maryann McGovran is checking to see if the Rancheria office can do the copying on their new super-duper magical copy machine. It was agreed that we will send this letter to North Fork, O'Neals, Wishon and Bass Lake postal patrons on January 10, 2013. We will have a sticker party to prepare the letter for mailing on January 9, 2012 at 6 p.m. Pizza to be served.

xii. Road names selection: Members present were able to vote for the road names. Koso No'be Road (hot house) received the most votes; after added voting, the second one is Old Mill Road. Maryann McGovran moved, Sandy Chaille seconded, to approve those two names. Motion carried.

xiii. Approval of budget for 2013: Sandy Chaille presented the budget committee's two proposed budgets (with and without rent increases). There was some discussion on what is/is not included. Maryann McGovran moved, Diann Miller seconded, to approve the budget with the 3% increase in rents. Motion carried.

xiv. Committee Reports:

1. Real Estate: We are getting property tax bills and have not paid them. It is possible that we should not be paying taxes on this land that we just spent an exorbitant amount to clean up. That will need to be settled eventually, as no property can be sold until this is cleared up!
2. Planning: No report
3. Mural Graffiti removal—update on lighting: No report
4. History Group/CDC: No report

b. New Business

i. Consider increase in rents including late fees and lease agreements for all tenants: A rent increase, just approved, needs to be implemented. Marianne McGovran moved, Rich McQuone seconded, to increase the monthly rent by 5%. Motion carried. (There was one vote opposed to the motion. There was one abstention, due conflict of interest). Maryann McGovran moved, Sandy Chaille seconded, that there be a late fee of $10, if a rent payment is late by 10 days. Motion carried.

ii. Northern California community loan fund contract: Elissa Brown suggested that the CDC may want to enter an agreement with the Northern California Community Loan Fund (NCCLF) to get access to grant funds for rural projects and to obtain future tax credits. Sandy Chaille moved, Diann Miller seconded, to sign a contract with the NCCLF, as long as there is no cost to the CDC. Motion carried.

iii. Review Chawanakee School District board membership: This group has not been represented for several months and no longer has a representative. Sandy Chaille moved, Diann Miller seconded, that we drop Chawanakee School District from membership. Motion carried.

iv. Review signers for checking account: The signers are Mary Proper, Kirsten Englund, Volney Dunavan, and Marianne McGovran.

v. Art Gallery—change in leadership and request to be open on Dec.1. Joanne Freemire announced that there is a new committee formed to continue the art gallery. The artists themselves are meeting to determine their procedures and activities. In January, they will report on their project to open the art gallery another year. It was agreed that if they do not continue with the art gallery, that artists may leave art work on the walls, just as decor

for the board room. They would like to be open on December 1st for an open house. Insurance coverage (they are covered though the art work is not), and rent (none) were also discussed.

9. Organizational Reports (if time): The North Fork Rancheria of Mono Indians have had their annual elections, but their are being disputed. More to come...the old board stays on until the election committee makes a final determination.
10. Adjournment: The meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Barbara Colliander, scribe

Reminder: The next CDC meeting will be Monday, January 28, 2013 at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.