North Fork Community Development Council

Agenda of Board Meeting – April 29, 2013

5:30 p.m. at the North Fork CDC Conference Room at the Mill Site

1. Call to Order: The meeting was called to order by the President Dan Rosenberg, at 5:40 p.m. Present were: Members: Jean Russell, Barbara Colliander, Tom Burdette, Dan Rosenberg, Scott Marsh, Paul Irwin (for Maryanne McGovran). Guests: Sara Rah, Manuel Lemus, Gina Clugston . A quorum was present.

2. Additions to the Agenda: New business, add Chamber of Commerce's visitor information booth.

3. Approval of the Agenda: Tom Burdette moved, Sandy Chaille seconded, to approve the Agenda. Motion carried.

4. Public Comment: Manuel Lemus, of Kajavic Industries, presented information on a new piece of equipment that is energy efficient. He is interested in a pilot project for the mill site, e.g., hydroponics greenhouse. His remote power delivery unit will power the project. He was invited to submit a proposal for leasing/buying some land for his project.

5. Approval of Minutes of March, 2013 Regular Board Meeting: **Sandy Chaille moved, Tom Burdette seconded to approve the minutes of the March 11 meeting. Motion carried.** Barb Colliander suggested that members read the minutes and send Barb Colliander corrections and additions as soon as members read them; she will keep track and list them at the next meeting for approval.

6. Results of email vote taken on April 19, 2013: The following action was taken by email. **Sandy Chaille moved, Barb Colliander seconded to authorize the President to spend up to $300 for our attorney, Greg Chappel, to review the LLC agreement for the bio-energy project and provide the CDC board with comments and feedback, regarding the LLC agreement. Motion carried.**

7. Treasurer's Report: The total cash on hand is $27,791.35. For April, the income was $4310.50; expenses were $2754.49. The bank balance on April 30, 2013 is $7718.87. It was pointed out that an item of $135 transfer to reserve, is the Cascadel Homeowners Association deposit. It was further noted that on July 1, our payments to the Brownfields Loan will increase to $2250/month. **Tom Burdette moved, Scott Marsh seconded to approve the treasurer's report. Motion carried.**

8. Discussion and Action Items
    a. Old Business
        i. NF Downtown Redevelopment Initiative--Scott Marsh updated the board on work with the county. The chamber office and visitor center will be in place this month (May). He has been working with the other chambers to have a *regional* presence. This allows funding for regional projects (e.g., transportation system.) A meeting tomorrow will kick off this effort. On May 24th, the North Fork Visitor's Center will officially open.
        ii. Caretaker responsibilities—Don Bollinger will start weed-whacking and will be digging holes for the gates.
        iii. Bio-energy project/ lot line adjustment/ property taxes—The lot line adjustment is held up by the property tax issue (we owe property taxes). CDC has 135 acres. Eleven acres are dedicated to the fire station. Dan Rosenberg has been working with the county to adjust down what we owe for the 3 parcels. We will wait and see what we owe. We are also waiting for the attorney to respond on the LLC paperwork.
        iv. NF Visitors' Center—Scott Marsh reported that this downtown office will be open for the summer. He is also getting an intern who will work at the office and do studies related to small town economic development.

v. Art Gallery—No one was present to give an update.
vi. Fire station—Paul Irwin announced that the dedication will be May 10th. Tours at 10 a.m. Program at 11 a.m.
vii. CDC sign--No update. The lights are not going off in the daytime. They should. Tom Burdette is contacting Frank Carpenter.
viii. Land sale--Dan Rosenberg is working with John Reed and will let us know the action for the Mountain Sheds company. They want the grease shed (building near the trailer).
ix. Fund raiser proposal--Scott Marsh suggested a fund raiser which would be a land giveaway. He's checking legal matters. It would be a certified raffle. Scott suggested getting an administrator to steer the program. This could be done later this year. They are looking at a kick-off awards program (North Fork residents who are outstanding). The anticipated income would be $100,000. This is on hold for the moment. The board was generally in agreement with the potential for this project.
x. Water testing/system inspections--We need to get someone with a water test license. Dan is working with Chuck Thrapp to put this in place.
xi. Gates & locks on property--Tom Burdette reported that there needs to be free access to the fire station. There will be other gates and chains for the rest of our property. He asked that we approve cost of chain and concrete, to complete the gates and chains. B&B is providing chains. Keith Horton is putting the pipes together; Don is digging holes. All locks, except the main gate, can be keyed the same. **Sandy moved, seconded by Roz Thrapp, that we authorize up to $400 for the locks, concrete and chain for the new gates. Motion carried.** It was noted that people will be able to walk through the entries, but cars will stay out. The trail system may have a couple issues. Keith Horton would like to put up a "no trespassing" sign, because people are browsing through his metal. It was suggested that large rocks be moved to block the entrance and exit to the hike/bike trail ato block vehicles from access. Tom Burdette will check with Keith to find out if Keith will move the rocks to the trailheads. We definitely need to send Keith Horton a thank you note. First, we need more thank you notes (Tom Burdette is checking with the NF History Group for more postcards. Roz Thrapp volunteered to be the CDC board's corresponding secretary. Thanks will be sent to Harry Stott, Keith Horton, Steve Sims and Jere Miller for the trail work.
xii. Youth seat on the board--Tristan Polkenhorn is interested in serving. There are no rules and regs for youth members. We will ask him to be an adviser.
xiii. BRLF--Tom Burdette moved, Jean Russell seconded to transfer $2000 to the BRLF for this month. Motion carried.
xiv. Committee Reports:
1. Real Estate--Don Loweberg is retiring; he is moving out May 31. Dan Rosenberg will ask him about the trailer, car charger, and solar panels. Office space will be available on June 1st. Rent $190/month. Scott Marsh will put an ad on Sierra Tel On-line.
2. Planning--No meeting
3. Mural Graffiti removal--Under this topic, Scott mentioned the issue of the totem and how it looks. It needs rejuvenation! Paul Irwin is checking with the tribe to see if they will be doing something
4. History Group/CDC--The History Group will be cleaning up the site on June 1st. They will then document the site when cleaned, so that they can plan for future development.

b. New Business
i. Proposals from Ed Tannehill, plumber--Tom Burdette talked with Ed Tannehill, who is not interested in being our plumber specialist. Tom will contact others.
ii. Bio-energy LLC Agreement: We are awaiting the attorney's feedback. Dan Rosenberg

discussed the equity that we might get for this project. We could be equal partners in the bio-energy project; this is still in discussion. We applied for a conditional use permit and there will be a hearing on May 7th at the R and A building in Madera.

iii. Organizational memberships: Each organization is encouraged to get their membership dues in for the 2013 year.

iv. Fire station dedication—May 10 is the date for the dedication of the new fire station.

v. CDC booth at the Earth Day event. We need this! There was discussion on having a CDC booth at the Logger's Jamboree. We will discuss this at the May meeting. **Tom Burdette moved, Scott Marsh seconded to authorize an expenditure of up to $125 for a 3x8 banner for the CDC for events.** Scott Marsh will get this banner designed (run it by the board) and ordered.

9. Organizational Reports (if time): The Boosters are sponsoring a clean up at the rec center for Memorial Day weekend. The Boosters now have a web site. Squirrel Cage Theater is running an evening of poetry reading on May 15 at the NF Library; there will be 3 local poets. The old theater has been sold. Dan Gammel bought it. This weekend is the second annual Project Day for downtown businesses. (9 a.m. to 1 p.m.). North Fork day at the Grizzlies Game is scheduled for August 31. It is a North Fork Chamber Night at Chukchansi Park! July 12th will be a big downtown event to celebrate North Fork. May 5 is a reading by Marcia Friedman, who authored a book on Willow Creek. It will be held at Slim's Koffee Shack. The Rancheria is sponsoring the lunch program again this summer at the Rancheria and at the Rec Center.

10. Adjournment--Tom Burdette moved adjournment. The meeting was adjourned at 8:10 p.m.

Reminder: The next CDC meeting will be Monday, May 20, 2013 (third Monday) at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.