North Fork Community Development Council
Minutes of Regular Board Meeting – 5:30 p.m., June 28, 2021

1. Call to Order: The June meeting of the NF CDC was called to order by the President, Dan Rosenberg, at 5:30 p.m. Present were: Dan Rosenberg, Sandy Chaille, Wade Wheeler, Bill Dodge, Mary Dodge, Matt Henderson, Cathey Thornberg, Barb Colliander. A quorum was present. Guests: Donna Henderson and John Reed.

2. Additions to the Agenda: A discussion on the need for new members was added to new business.

3. Approval of the Agenda: **Wade Wheeler moved, Bill Dodge seconded to approve the agenda with the one addition. Motion carried.**

4. Public Comment: None

5. Approval of Minutes of May 24th, 2021 Regular Board Meeting: **Sandy Chaille moved, Wade Wheeler seconded, to approve the minutes of the May 24th meeting as posted on the website. Motion carried.**

   Additional resolutions and motions made via email prior to the meeting:

   Resolved: The Board of Directors of the CDC authorizes the President of the Board to sign the revised Brownfields Loan Agreement with the County of Madera. Motion carried with a majority of yes votes.

   The executive committee authorized an emergency funding to fix a leaking tenant water valve in front of the Warrenville station, at a estimated cost of $2500. Water will be shut off to Crossroads Lumber for about 2 days, while the paving is cut out, dug up and a replacement 10" gate valve installed.

6. Financial Reports: May, 2021: Dan Rosenberg will send out the report that he just received, and we will accept it at the next meeting (along with the June report). Sandy Chaille had reviewed the report and noted that there were several groups that were in arrears on their rents. There followed a discussion on Billygoat Construction, as they are supposed to pay monthly, but have seemingly moved away from the site. Basically, they are defaulting on their property. Garay/Kimber owe a *significant* amount, and we need to continue to pressure them. Sandy Chaille, Wade Wheeler and Donna Henderson will develop a plan for billing monthly companies/organizations that are in arrears, with penalties specified for lateness.

7. Corresponding Secretary/Membership Report: None

8. Discussion and Action Items
   A. Old Business
      a. Biomass Energy Plant: update

         Here is a primer of the **Who's Who** for the project, per Wade Wheeler (these entities were mentioned in our discussion, but roles were not clearly identified):

         - **ARPS** are the contractors.
         - **Lapis** represents the bond holders
         - **EQTec** sold us the plant and is also a managing member
         - **NFCDC** is a managing member
         - **Phoenix Energy** is a managing member

- **SCV North Fork**, LLC is a investing member and the only investing member; this is Steve Robson as the principle (they are not part of the management).
- **Trent Markell** is the independent engineer that represents Lapis and to some extent NF Community Power.
- **IPM** is an engineering firm out of Tyler Texas that NFCP hired to be the independent engineer that works with ARPS and reports directly to the managing members of NFCP..
- The 3 managing members and the investing member make up the **governing board for NF Community Power**. Only the managing members can vote on any changes/decisions. The investing member is not part of the management.

b. Lot 19 and Outlot B Sale/Lease: John Reed reported that the buyer will provide a plan for the road paving, get our approval and then complete the work. We need to talk with NFCP to see if they will give up their lease of Outlot B, as the buyers of Lot 19 want to include it in their purchase.

c. Lot line adjustments, road location: The main issues here are Outlot B and the area between lots 16 and 17. Wade Wheeler is working on this.

d. Lot 15 cleanup: Garay/Kimber has done additional work, but then seems to stop. We will discuss this more fully at the next meeting.

e. Facilities/maintenance: A friend of Donny's has weed-wacked around the trailer area. More weed-wacking needs to be done!

f. Water/road project; certification from County: John Reed indicated that Fred Faysel has not been able to get a letter from the county, certifying the work that has been done for hydrants 2, 3, 4, and possibly 5 and 6. It was noted that the fire department has already given their approval. We simply need a letter from the county.

g. Collection of membership dues: Donna Henderson sent invoices to those individuals and organizations who owe their membership dues.

h. Mastro and Associates NFCDC tax preparation: Donna Henderson reported that the 2020 tax returns are completed and will be submitted. We are awaiting a bill from Maestro and Associates.

i. Main Entrance sign – POA input: This is moved to the next meeting. Wade Wheeler will handle this with the POA.

j. Annual report: Dan Rosenberg is working on this, and is moved to the next meeting.

B. New Business

a. Willow Creek trail easements, rerouting in relationship to Lot 19: Wade Wheeler reported that the committee met and Michael Olwyler walked them on a suggested new route for the loop of the Willow Creek Trail. It is hoped that the Cathey Thornberg reported that the Mt. Bullion workers will be able to blaze this trail. A bench needs to be moved. It was suggested that Harry Stott and his son Jeremiah be contacted for advice and help, as they did this work originally.

b. Discuss potential time frame for meeting in person at CDC building: There was consensus that we should continue to meet via zoom for the July and August

meetings. We will meet back at the CDC in person in September. It was suggested that this could be a hybrid meeting, where some are in person and some attend via zoom.

c. Brownfield Loan amendment: The Board authorized Dan Rosenberg to sign the papers, but will be out of town to finish the signatures and get the documents notarized. Therefore, Bill Dodge moved, Matt Henderson seconded, to authorize Carolyn H. Chaille to sign the new Brownfield Loan agreement with the County and get it notarized. Motion carried. She will do this in the next couple days.

d. CDC Cleanup Day: Wade suggested that we draw on the community at large to help clean up the site, over a weekend this summer or fall. A committee of Wade Wheeler, Matt Henderson, Bill Dodge and Mary Dodge, will work out the details. They will try to involve all of the organizations and the schools.

e. New members: We have an opening on the board for a member at large, to replace Taylor Olney. In addition, Dan Rosenberg will contact Hannah Moran, to see if she is ready to resign. She has moved out of state. If she resigns (or we can vote her out), there is a second opening for a member at large.

9. Organizational reports: The Loggers Jamboree is this weekend.

10. Adjournment: The meeting was adjourned at 7:20 p.m.

Submitted by

Barbara Colliander

Barbara Colliander, Secretary

Reminder: Next scheduled meeting will be Monday, July 26th at 5:30 p.m. It will be a zoom meeting.