North Fork Community Development Council
Agenda of Board Meeting – February 25, 2019
5:30 p.m. at the North Fork CDC Conference Room at the Mill Site

1. Call to Order-5:35
2. Additions to the Agenda: Items identified after preparation of the Agenda for which there is a need to take immediate action. Two-thirds vote required for consideration.
3. Approval of the Agenda-Motion-MP 2nd KT, motion passed unanimously
4. Public Comment: The first 15 minutes of each regular meeting is set aside for members of the public to comment on any item within the jurisdiction of the CDC Board, but not appearing on the agenda. Items presented under public comment may not be discussed or acted upon by the Board at this Jotime. For items appearing on the agenda, the public is invited to comment at the time the item is called for consideration by the Board. Any person addressing the Board under public comment will be limited to a 3 minute presentation to insure that all interested parties have an opportunity to speak. Also, all persons addressing the Board must state their name and address for the record. Jeremiah Stott presented his Eagle Scout project. He along with other scouts built benches, signs and stairs for the Mill Trail
5. Approval of Minutes of January 14, 2019 Regular Board Meeting-Motion TB 2nd-MP, motion passed unanimously
6. Financial Report- No report, but we met Donna our new bookkeeper
7. Corresponding Secretary/Membership Report-Membership fees will be due in March
8. Discussion and Action Items
    a. Old Business
        i. Biomass plant—update-Funder is still interested, but PG&E bankruptcy is cause for uncertainty. PG&E gave a 3 month extension on payment for interconnection. However, the two-year deadline still currently stands for project completion and being operational. We've completed all of all part, everything is unsure as to the outcome of the bankruptcy.
        ii. Property owner's/leasee's fees, billing and meeting- We need to access the amount of money the CDC has spent for Property Owners Association. (POA) We need to separate CDC from POA and research structure of POA.
        iii. Facilities maintenance
            Septic tank: empty & check for possible root damage-Done
            Office building: bathroom floor and storeroom floor-Steve Simms gave a $600 bid for new toilet and flooring. Bathroom not ADA compliant, Brian McNamara is coming to figure out how to make compliant, possibly willing to donate time.
            Pitcher Creek diversion-NTR
            Other-Reports of trees down on the Mill Trail.
        iv. Water system acceptance and MD8A consolidation—update-NTR
        v. Sewer plant—update-We are required to install sewer plant, will be paid for by POA, we obtained permit to build. **Request to begin 1st phase of sewer system-prepare soil for leach field, not to exceed $3,000.** Motion-MP 2nd SC, passed unanimously
        vi. Bookkeeper (See Financial Report)
        vii. CDC Operating Budget for 2019-Donna going to create operating budget, Sandy will get 2017 operating budget to Donna
        viii. CDC Treasurer-BC nominated Taylor Olney, 2nd TB Passed unanimously
        ix. Millsite Owners' Association

x. Prop. 68 Park Fund committee—update; next meeting? Maryann facilitated meeting. CA si giving grant money for parks. Brainstorming on types of park, location etc. Interconnections trails;Mill, School, Manzanita

xi. Annual meeting agenda/setup Annual Meeting 3/29/19

b. New Business

9. Organizational Reports (if time)
10. Adjournment 7:12

Reminder: The next regular CDC board meeting will be on March 25, 2019 following the CDC Annual Meeting. The Annual Meeting schedule is as follows:

	4:00 pm	**Set up**
	5:00 pm	**Refreshments**
	5:30 pm	**Annual Meeting**
approx.	**7:00 pm**	**Regular Board Meeting**
	8:30 pm	**cleanup (put up chairs and tables)**