

**North Fork Community Development Council**  
**Minutes of Board Meeting – June 27, 2016**  
**North Fork CDC Conference Room at the Mill Site**

1. Call to Order: The June meeting of the North Fork CDC was called to order by the President Dan Rosenberg at 5:30ish. Present were Tom Burdette, Mary Proper, Dean Osekavage, Barbara Colliander, Jean Russell, Sandy Chaille, Dan Rosenberg, and Cathey Thornburg. A quorum was present. Guests: John Reed, Mrs. Reed, Maryanne Welton, Ginger Foust.
2. Additions to the Agenda: None.
3. Approval of the Agenda: **Mary Proper moved, Cathey Thornberg seconded, to approve the agenda. Motion carried.**
4. Public Comment: Ginger Foust, of the North Fork Volunteer Fire Department Auxiliary, promoted the new “Extreme Fire Danger” signs that will be distributed and posted in the mountain area.
5. Approval of Minutes of May 23, 2016 Regular Board Meeting - **Sandy Chaille moved, Mary Proper seconded, to approve the May 23, 2016 minutes. Motion carried.**
6. Financial Report - Jean Russell handed out the summary page for the financial report from Claibourne and Associates. The entire report was emailed. **Tom Burdette moved, Sandy Chaille seconded, to accept the financial report (unaudited). Motion carried.**
7. Corresponding Secretary/Membership Report – nothing to report
8. Discussion and Action Items
  - a. Old Business
    - i. Facilities maintenance (log deck update, water, power pole & tree, etc.) The RC&D has hired a company to run the log deck. The deck is almost completed, but we are still negotiating a lease. **Mary Proper moved, Sandy Chaille seconded, to authorize Dan Rosenberg and Tom Burdette to finalize the lease between the NFCDC and RC&D. There must be a contingency for the clean up of the area, should the log deck go out of business. Motion carried.** There are outside market interests for using the wood, but time will tell if they pan out. Water: Tom Burdette then reported the areas that have water, hydrants and access to water. The power pole is in good condition and needs to be straightened. Anderson Electric will fix the pole and make it legal. **Jean Russell moved, Dean Osekavage seconded to hire Anderson Electric to fix the pole for an amount not to exceed \$1500. Motion carried.**
    - ii. Old fire truck: Dean Osekavage reported that the Seiderman’s Family Camp and Conference Center (Putney Ranch) wants to buy the fire truck for \$3000. **Tom Burdette moved, Sandy Chaille seconded, to authorize Dean Osekavage to sell the truck to the Siderman’s Family for \$3000, and if delivery is necessary at our expense, we’ll pay up to \$350. Motion carried.**
    - iii. Basement repair: This is on hold for the moment. The gutter project will be pursued by Dean Osekavage.

- iv. Toxic substances—final closure; approval of contract. No progress
  - v. 2016 Budget: Jean Russell presented the draft 2016 budget. (See attached). **Tom Burdette moved, Mary Proper seconded, to approve the budget as proposed. Motion carried.** The board thanked Jean Russell for her work on this and for her work with Claiboure Associates staff.
  - vi. Open board seat for organization/member at large: This is open, and available for an individual, who would like to step in.
  - vii. Semi-annual community meeting: September 26 is the date; public meeting at the Rancheria's community meeting. Planning will be done at the end of August. Women's Club will be asked to provide desserts. 6:00 p.m.
  - viii. CDC future goals – This will be addressed in the community meeting coming up in September.
  - ix. BRLF-designation of funds to savings: **Tom Burdette moved, Sandy Chaille seconded to designate \$2000 to the BRLF savings. Motion carried.**
  - x. Committee Reports:
    - 1. Real Estate (potential rental of lube shop, possible purchase) John Reed was present to describe the potential sale of 2.8 acres to Marc Mandel (lot 18). After discussion of the terms of the "option to buy proposal", **Sandy Chaille moved, Mary Proper seconded, to accept Marc's proposal and authorize John Reed to finalize the option to purchase agreement. John Reed will work with the proposed conditions and the CDC agrees to the \$23,000 per acre price. Motion carried.**
    - 2. Planning: No report
    - 3. History Group/CDC: No report
- b. New Business
- i. Appointment of Audit Committee: Jean Russell had a bid estimate from Cuttone and Mastro CPAs, to do an audit that would be approximately \$6,000 to \$9,000. There was discussion on the pros and cons of doing an audit for 2015. There was consensus that we take no action. We'll wait, and do an audit in a future year.
  - ii. Vacations: Dan Rosenberg is gone for the July meeting. Sandy Chaille is gone for the July and August meetings. Tom agreed to be on call. **Cathey Thornberg moved, Dean Osekavage seconded, to authorize Tom Burdette to serve as an interim leader, and to be able to provide an authorized signature as required. Motion carried.**

10. Organizational Reports (if time).

11. Adjournment: The meeting was adjourned at 7:45 p.m.

**Reminder: The next regular CDC board meeting will be on July 25, 2016 at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.**