

North Fork Community Development Council
Minutes of Board Meeting – August 25, 2014
5:30 p.m. at the North Fork CDC Conference Room at the Mill Site

1. Call to Order: The CDC meeting was called to order by the President, Dan Rosenberg at 5:40 p.m. Present: Carolyn (Sandy) Chaille, Roz Thrapp, Barbara Colliander, Claudia VanDerBerg, Jean Russell, Tome Burdette, Dan Rosenberg, Dean Osekavage. Guests: Ryan Schulte
2. Additions to the Agenda: New business, item 4, use of room request.
3. Approval of the Agenda: **Roz Thrapp moved, Tom Burdette seconded, approval of the agenda. Motion carried.**
4. Public Comment: None.
5. Approval of Minutes of July 28, 2014 Regular Board Meeting: **Sandy Chaille moved, Tom Burdette seconded to approve the minutes. Motion carried.**
6. Treasurer's Report: The balance in the general account is \$4314.88. See attached. **Sandy Chaille moved, Claudia Vanderberg seconded to approve the financial report. Motion carried.**
7. Corresponding Secretary/Membership Report: Trevor responded to our letter of recommendation and thanks with his thanks.
8. Discussion and Action Items
 - a. Old Business
 - i. Caretaker responsibilities—update: Donny has been weed-whacking, moved wood, fire precaution tasks. More weed-whacking suggested.
 - ii. Bio-energy project/grant: We received a grant from the Sierra Conservancy Foundation and are looking towards another mega-grant. We might need to contribute \$4000 towards hiring a grant writer who specializes in these grants.
 - iii. Lot line adjustment—update: The grant for \$80,000 has been awarded to us, with our match of same. This will be used for the parcel map. The lot line adjustment is done...it was approved by the county on July 21, 2014. One parcel is Marc Mandel. The other is the USFS Command Post site. It was suggested that we contact Brad Ditton, then John Fee, to see if they are interested in being our real estate agent for this site.
 - iv. Sale of land to Crossroads Lumber—update: Closing documents are prepared. **Tom Burdette moved, Jean Russell seconded, for the CDC Board to complete the sale and to authorize Dan Rosenberg and Carolyn (Sandy) Chaille to sign the closing documents for the sale of property to Marc Mandel. Motion carried.**
 - v. Office rental—update: There are still 2 vacant offices. The Tribe took 3 offices. Dan Rosenberg will advertise again.
 - vi. Facilities maintenance: The grate in the hall floor needs repair. Tom Burdette will take care of that. The budget covers the cost. There is a diminished quantity of gallons per minute, from the main well. This will be monitored. We need to do a preventive maintenance. **Sandy Chaille moved, Roz Thrapp seconded that Tom Burdette may get an estimate for the preventive maintenance, and if it is under \$1000, go ahead and get the company to perform the service. Motion carried.**
 - vii. Street signs—update: Paul Irwin of the Rancheria Tribe of the Mono Indians has funding to do the signs. He will do street signs and stop signs. There will not be speed limit signs. Tom will follow up with Paul.

- viii. Old Mill Trail—signage update: We are looking for the signs; then they can be put up. Tom Burdette will follow up.
 - ix. Report on use of mill site for helicopters/staging area for French Fire: The USFS thanked the CDC for the use of property for the incident base. Both CDC property and Tribal property was used. We will be paid for 12 days of use, and 1,308,400 gallons of water. Total reimbursement should be about \$18,000. Roz Thrapp moved, Sandy Chaille seconded to make a donation of \$500 to EMC SPCA in honor of Tom Burdette's work during the French Fire. He will be reimbursed for gas for his travel time.
 - x. Water system operator—update and selection: We received 2 responses to the RFP for water system operator. A committee of Tom Burdette, Dean Osakavage, Sandy Chaille, Roz Thrapp, and Dan Rosenberg will review the responses and determine the selection procedure.
 - xi. Brushing around large tank: The USFS got a crew to clean up the brush around the tank; includes the two trees that needed to be taken down. The brush needs to be chipped. An area on the upper deck and an area near the creek also need attention. There is a grant that we can get for a fuel reduction program, to pay for this work. FRC will be asked if they will write the grant.
 - xii. BRLF-designation of funds to savings: **Sandy Chaille moved, Claudia VanDerBerg seconded that we put back another \$2000 to the BRLF fund. Motion carried.** This check will be delayed until we get the money from the USFS.
 - xiii. Water System Fund-see new business item: The fees received are designated for both water use and for capital expenses. We collect money each month and this will eventually go to the homeowners association for the water system operator and for repairs. A large portion of the USFS money is for water use, and this can go to our water fund. When Marc Mandel gets his property, we need to install a water meter.
 - xiv. Committee Reports:
 - 1. Real Estate—including offices for rent: None
 - 2. Planning: None
 - 3. History Group/CDC: None
- b. New Business
- i. Water test: We need to do this, as our last test was in 2012. Chuck Thrapp will take the lead and find someone to do this.
 - ii. Fact sheet about Mill—to be placed on CDC website (History Group)? We have a history of the mill and will put it on the website.
 - iii. Proposal from Elissa Brown regarding services to CDC:
 - iv. Gay Abarbanell would like to use the board room for a 75th birthday party, on October 19th. **Tom Burdette moved, Sandy Chaille seconded to allow Gay Abarbanell to use the board room for a one day event.** There was some discussion on liability and insurance. **Motion carried.**
9. Organizational Reports (if time): NF School open house on Thursday night.
10. Adjournment: The meeting was adjourned at 7:40 p.m.

Submitted by

Barbara Colliander, Secretary