North Fork Community Development Council

Minutes of Board Meeting – September 22, 2014

5:30 p.m. at the North Fork CDC Conference Room at the Mill Site

1. Call to Order: The CDC board meeting was called to order by President, Dan Rosenberg at 5:35 p.m. Members present: Roz Thrapp, Gayle Fain, Sandy Chaille, Chris Salazar, Barbara Colliander, Jean Russell, Dean Osekewage, Dan Rosenberg, Tom Burdette. A quorum was present. Guests: Michael Olwyler, Connie Popelish, Nancy McPherson, Mary Proper

2. Additions to the Agenda: None

3. Approval of the Agenda: **Tom Burdette moved, Sandy Chaille seconded to approve the agenda Motion carried.**

4. Public Comment: The history committee was present, but will report later.

5. Approval of Minutes of August 25, 2014 Regular Board Meeting: There was a correction in John Reed's name (not "Fee"). **Sandy Chaille moved, Roz Thrapp seconded to approve the minutes as corrected. Motion carried.**

6. Treasurer's Report: Mary Proper was present to answer questions about the Financial Report for September 17, 2014. **Tom Burdette moved, Sandy Chaille seconded, to approve the financial report. Motion carried.**

7. Corresponding Secretary/Membership Report. A letter was written to the Eastern Madera County SPCA for the donation in honor of Tom Burdette, for his liaison work during the French Fire.

8. Connie Popelish gave an update of the work of the history committee. The history group is preparing interpretative signs for the old mill site. They have 3 picnic tables for a picnic area. There will also be other signage and corners for buildings are marked with pvc pipe. A short trail is being built to the machine shop. They are inquiring about safety issues and liability for their area. Dan Rosenberg asked Connie Popelish to check with the CDC's insurance company. He will send Connie the name and phone number of the agent.

9. Discussion and Action Items
    a. Old Business
        i. Caretaker responsibilities—update: Dan Rosenberg reported that Don has continued to do weed-whacking.
        ii. Bio-energy project/grant: No new news.
        iii. Sale of land to Crossroads Lumber—update: This has been completed! The area sold was 9.45 acres. The money made is used to pay back taxes, and to pay some of the loan back to the county ($40,000). $80,000 of our profit of $131,283.73 will go to match the $80,000 EDA grant that we just received. This will go towards infrastructure planning, development and approval of the parcel map, and lot line adjustments and for developing the site. John Reed may be a person to tap to participate in this design project.
        iv. Office rental—update: Two offices are still available.

        v. Facilities maintenance: Tom Burdette reported that the upper water overflow pond is eroded and needs to be repaired. A new channel has already been formed, which is not desired. Concrete needs to be added to form a base and new walls need to be built. A tree needs to be removed that are growing through the outlet. Keith has indicated that this can

be done. **Sandy Chaille moved, Roz Thrapp seconded, to authorize up to $7,000 to repair the upper pond. Motion carried.**

vi. Street signs—update: No news.

vii. Old Mill Trail—HS senior to finish/install: Dan Rosenberg found the signs. Claudia said she has a Senior who would be a good candidate to finish this trail signing, and to develop a brochure for identifying sites on the trail. Michael Olwyler volunteered to be the liaison with the student to do this project. He has the signs!

viii. Water system operator—update and selection: The committee reviewed the proposals and are interviewing one candidate: Fred Faysail. This will be tomorrow. They will make a recommendation and Dan Rosenberg will ask for an email vote (as applicable).

ix. Chipping of brush around large tank: Tom Burdette reported that the grant that was discussed was probably not appropriate for our needs. We still need the chipping done. Diane Miller will be asked if her organization will do it. Dan Rosenberg suggested that we make a list of projects that need to be done, and we will prioritize.

x. BRLF-designation of funds to savings: **Tom Burdette moved, Roz Thrapp seconded, to designate $6,250 to the BRLF. Motion carried.**

xi. Water System Fund-designation of funds to savings; capital expenses/maintenance split? **Sandy Chaille moved, Jean Russell seconded, to designate $7500 of the USFS income to savings for the water system fund. Motion carried.**

xii. Water meter on Mandel property: This needs to be done, but it does not seem to be urgent. Until a meter is installed, Mark Mandel will be paying $90/month for water. Cindy, of Cascadel Woods Homeowners Association, will be asked about the bookkeeping aspects of a homeowners association. She can meet with Mary Proper, Jean Russell and Dan Rosenberg.

xiii. Water test—update: There was some discussion about the water system. Fred Faysail will be asked to do a water test. Tom will take the lead in getting this done. The pump is doing fine (wearing out, but still operating).

xiv. Sale of next parcel: Brad Ditton will probably be the agent for the sale of the parcel up front.

xv. Committee Reports:

1. Real Estate—including offices for rent: The real estate committee will take the lead on the EPA grant process, after the board discusses it. John Reed will be invited.
2. Planning: Nothing new.
3. History Group/CDC: See #8 above.

b. New Business

i. Parcel map

ii. State Water Control Board/water rights—authorization for Tom to represent the NFCDC at September 23 meeting; authorization for Tom to sign paperwork regarding water rights. **Sandy Chaille moved, Roz Thrapp seconded, to authorize Tom Burdette to represent the CDC board with the State Water Control Board. Motion carried.** It was noted that Willow Creek runs through our property, and we have the rights to use this surface water. They are also investigating the ground water.

iii. Proposal from Elissa Brown regarding services to CDC: On hold, until she gets back to us.

10. Organizational Reports: October 26 is the Women's Club Chili Cookoff. Fall Carnival at School is October 25th. The Grizzly is October 4. October 7th is candidates night at Town Hall and October 11 is Bingo/Dinner at Town Hall. This is the Boosters' event. NFVFD Auxiliary is meeting on October 6.

11. Adjournment: The meeting was adjourned at 7:37 p.m.

Reminder: The next CDC meeting will be on Monday, October 27 at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.