

North Fork Community Development Council

Minutes of Board Meeting – July 23, 2012

5:30 p.m. at the North Fork CDC Conference Room at the Mill Site

1. Call to Order: The meeting was called to order at 5:40 p.m. by Vice President Sandy Chaille, in the absence of the President. Present were: Sandy Chaille, Rich McQuone, Pat Beihn, Julie Konno, Tom Burdette, Barbara Colliander, Scott Marsh, Kirsten Englund. Guests: Don Grove, Don Loweberg, Gina Clugston, David Konno. There was a quorum present at 6:00 p.m.. The meeting was officially called to order at that time.
2. Pledge of Allegiance: Done
3. Additions to the Agenda: Add the Fresno COG Public Transit Project for information/discussion.
4. Approval of the Agenda: Scott Marsh moved, Julie Konno seconded, approval of the agenda. Motion carried.
5. Public Comment: David Konno reported that the RC&D is on another round of chipping. They want to store chippers on site; will do some workshops here. There was no dissension from the CDC.
6. Approval of Minutes of May, 2012 Regular Board Meeting (no minutes from June meeting to be approved) Kirsten Englund moved, Julie Konno seconded approval of the minutes. Motion carried. Pat abstained.
7. Treasurer's Report: The report, prepared by Mary Proper, indicated that the bank general account balance as of July 21, 2012 is \$8,278.76. The savings account has \$16,504.76. Petty cash is \$28.78. There was some discussion on the tenants who are in arrears. Mary Proper sends notices to those who are late in paying. Julie moved, Kirsten seconded, acceptance of the financial information. Motion carried.
8. Discussion and Action Items
 - a. Old Business
 - i. NF Downtown Redevelopment Initiative—Scott Marsh reported in the Chamber update below.
 - ii. Updating Leases - none - Kirsten Englund is working with Mark Mandel for his lease renewal. Julie Konno asked about leases in general, related to late payments. There should be a late fee, if someone is late. The Real Estate committee will look into this.
 - iii. Water testing/system inspections - no
 - iv. BRLF—designation of funds to savings - If no one objects, Mary Proper will transfer money to savings.
 - v. Discussion and approval of By Laws changes - Julie Konno moved, Kirsten Englund seconded, to approve the amendments to the by-laws. Motion carried. Scott Marsh abstained. Note
 - vi. Fire station/site infrastructure - Sandy Chaille reported that the fire station building will not be delivered until the end of August. The cement pad is in. MaryAnne McGovern will send an email to update the CDC.
 - vii. Water system—permit and user fees
 - viii. Committee Reports:
 1. Real Estate—up date on David Wensloff offer - Tom Burdette feels that we need to wait on the decision for the Wensloff land purchase; we need resolution on the ponds, the trail, the property lines, and the electrical connections. See b.vi. below.
 2. Planning - no

3. Recreation Trail - no
4. Membership - no
5. Emergency Preparedness - no
6. Cosmic—Star Party August 12 - Julie Konno and Davide Konno reported that the star party will be dedicated to Forest. The best show will be the 12th, but that's Sunday. So, the party will be August 11th night...into the early morning of August 12. Come before dark. Julie Konno moved, Tom Burdette seconded, to approve the star party. Motion carried.
7. Mural Graffiti removal - Sandy Chaille reported that Joan Constable and group cleaned up the graffiti on the North Fork Supermarket. Joan repainted, the group sealed with clear coat. The graffiti protection coat will be purchased and applied. Tom Burdette had a suggestion for the anti-graffiti application. The market has approved the electrical work and electricity for the lighting of the mural. Tom Burdette will take the lead on that project. The Lions Club needs a "bill" for their contribution for the fund. Sandy Chaille reported that the Visa card for \$150 that was given to Joan Constable, was expired. The Visa company will issue a new card.

b. New Business

- i. Proposal from Don Loweberg - Don Loweberg wants to set up a charging station on the building for charging electric cars. There will be no cost to the CDC for this off-line project. Scott Marsh moved, Julie Konno seconded, to approve this installation, subject to the signing of a contract for the work/project. Motion carried. The contract will be handled by Kirsten Englund in the next week.
- ii. New Caretaker responsibilities - Dan Rosenberg talked with Don Bollinger about his duties as caretaker. Don is giving 10 hours of work per week: trash, weed-wacking, etc. He can paint the shutters on the building forest green and can weed-wack for the history group. There was an issue on the electricity for his trailer; this has been settled.
- iii. Appointment of committee to work with History Group - Don Grove mentioned that the history committee will draft an agreement with the CDC to get some of their projects started; they will bring this to the CDC.
- iv. CDC sign—need for greater visibility - Kirsten Englund reported that John Kifer will redo the lettering.
- v. Shutters on CDC building—need for repainting - Yes. Tom Burdette moved, Julie Konno seconded to paint the shutters a dark green.
- vi. Schedule special meeting for research of Wensloff offer/negotiations - Kirsten Englund suggested that we have a meeting with a walk around for the property that Wensloff wants to buy. Scott Marsh suggested that we should move as soon as possible; undue delays may cause loss of the offer. Kirsten will deal with Jones and Snyder. See a.viii.1 above. Meetings for a walk-around were proposed for August 8 at 6 p.m. and August 15 at 6 p.m. Members should make every effort to attend one of these meetings, as the particulars for the agreement will be discussed. Sandy Chaille will email members for preference for the meeting date.
- vii. Request from Art Gallery artists for artist reception/open house from 4-7 on September 22. They want to have alcohol and will be responsible for it. Kirsten Englund moved and Rich McQone seconded that we approve the event without alcohol. Motion carried. There was discussion on the insurance issue. The art gallery does not have insurance; they are under the CDC which does not have the rider needed. Tom Burdette moved, Julie seconded, to approve alcohol, subject to the artists getting the license for serving liquor, obtaining insurance necessary for the event and includes the CDC in the liability coverage. Proof of license and insurance must be presented to the CDC. Motion carried.
- viii. COG Transit Project - There was discussion on the project being proposed to the county

supervisors. While this project does not directly affect the community of North Fork, it would benefit Eastern Madera County. Julie Konno moved, Tom Burdette seconded that we draft an email to Tom Wheeler/Maria Miranda supporting Madera county involvement in the transit project. Motion carried. Sandy Chaille will send.

9. Organizational Reports (if time): Scott Marsh reported that they had their first downtown meeting. Discussion focused on parking downtown. Next meeting is August 1. There is a grant (California block grant program) for the Chamber for helping new businesses get started. They will be having a 2-day forum for businesses (starting, relocating or improving a business). The downtown survey is in progress. Input from the CDC is requested. The group brainstormed questions.

10. Adjournment

Reminder: The next CDC meeting will be Monday, August 27, 2012 at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.