North Fork Community Development Council
Minutes of Board Meeting – July 23, 2018
5:30 p.m. at the North Fork CDC Conference Room at the Mill Site

1…Call to Order: The July meeting of the North Fork CDC was called to order by Vice President Sandy Chaille. Present: Tom Burdette, Taylor Olney, Sandy Chaille, Wade Wheeler, Ryan Schulte, Marcie Favelo, Barbara Colliander. Guests: Jacob Moren, Hannah Moren, David Olney. A quorum was present.

2. Additions to the Agenda: Forest service contract was added. Phone line was added.

3. Approval of the Agenda: **Taylor Olney moved, Wade Wheeler seconded, to approve the agenda as amended. Motion carried.**

4. Public Comment: None

5. Approval of Minutes of June 25, 2018 Regular Board Meeting**: Ryan Schulte moved, Tom Burdette seconded to approve the minutes from the June 25th NF CDC Board meeting. Motion carried.**

6. Results of email vote: Following our discussion at the June CDC Board meeting, it was reported that Greg has found $25,000 but we still need $15,000 to secure our PPA agreement. We have this in our bank account, per Wade Wheeler. **Ryan Schulte moved, Maryanne Welton seconded, that we lend North Fork Community Power $15,000 at 16% a year accumulating interest to be repaid as soon as the power plant receives funding. Email vote: 7 in favor. Motion carried.**

7. Financial Reports—April, May and June: Wade Wheeler presented the May 31st financial reports. The balance in the bank as of May 31st, is $51,561.73. The balance in the Brownfield Loan is $388,878.11. The balance in the Clearinghouse Loan is $1,392,090.33. **Wade Wheeler moved, Ryan Schulte seconded, to accept the May 31, 2018 financial reports. Motion carried.**

8. Corresponding Secretary/Membership Report: Mary Proper was not present.

9. Discussion and Action Items
    a. Old Business
        i. Biomass plant—update: Ryan reported; he talked with Greg today. Investment banks are being changed. Rio Bravo in Fresno may close down, but Ryan is looking elsewhere for contracts for wood. We have about 8 months to find an investor. The target date for the bio-mass energy plant to start is September 2020.
        ii. Land sales—update including water and sewer fees: John Reed is not present. The fee structure is being developed. New information: Renters are supposed to be paying property owners fees. We need to update the CC and R's and the fee schedule and renegotiate consistent contracts (lease agreements). **Ryan Schulte moved, Taylor Olney seconded, that we invoice all property *owners* for property association fees, from their date of their closure of escrow. Motion carried. Ryan Schulte moved, Tom Burdetter seconded, that we notice North Fork Rancheria, for the**

in-kind work that is due to the Property Owners Association, from the close of escrow for Lot 1. Motion carried. The suggestion was made to notice renters for fees due, for April 1, 2018, forward. **Taylor Olney moved, Ryan Schulte seconded, that we invoice the leasees (renters) for Property Owners Association quarterly fees, starting with April 1, 2018. Motion carried. Tom Burdette moved, Ryan Schulte seconded, that we send all property leasees, a copy of the CC&Rs, the fee schedule and the contract, along with the invoice and a cover letter. Motion carried.** Wade Wheeler and Taylor Olney will develop and send this packet to leasees. The 2014 fee schedule will be used. We need a review of the fee schedule, and we need a budget for the Property Owners Association. Tom Burdette, Wade Wheeler and Dan Rosenberg will continue work on this.

iii. Budget for 2018: Wade gave some figures for last year's income and expenses (net income for 2017 was $184,711. The expenses were $155,596. Sandy Chaille and Wade Wheeler will fine tune a NF CDC *operating* budget for 2018, and present it to the board at the next meeting.

iv. Facilities maintenance: Tom Burdette reported. He discovered a new water valve. Marc was to start paving a 9 foot wide lane to his gate. One of the air conditioners is making a terrible noise. The company will come out and check it.

v. Well relief hole—update: No update

vi. Water system acceptance and MD8A consolidation—update: There was a request for the number of people that would be using the water system.

vii. Ponding basin/Garray—update: This is not completed. No update.

viii. Sewer plant design work—update: Tom Burdette said the sewer plant will be about $80,000 and needs to be done soon. PG & E needs to extend power to the site for the sewer plant.

ix. Signage on Rd. 225: Let it go for now.

x. Organization day at CDC office—postponed to Aug. 14: The 14th has been set and anyone interested can help.

xi. Forest service contract: Tom Burdette and someone from the Tribe met with USFS, because the old contract has ended. The USFS will work with the Tribe and with the CDC. Our terms will be the same, though it will be $400 per day, with unspecified days. The contract will be a "per use" (per fire, e.g,) contract, not a five-year contract.

b. New Business

i. Bookkeeper: Wade Wheeler is checking into finding someone in addition to Joy at Claybourne. Candice is our contact. Wait right now.

ii. Phone line: Ryan Schulte said that the internet was dropping a lot, so Ponderosa came out and reviewed the situation. Ryan will take care of the wiring needed.

9. Organizational Reports (if time): August 18 is the North Fork car show.

10. Adjournment: The meeting was adjourned at 7:50 p.m.

Submitted by Barbara Colliander

Reminder: The next regular CDC board meeting will be on August 27, 2018 at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.