

**North Fork Community Development Council**  
**Minutes of Board Meeting – January 25, 2016**  
**5:30 p.m. at the North Fork CDC Conference Room at the Mill Site**

1. Call to Order: The meeting was called to order by the President, Dan Rosenberg, at 5:30 p.m. Present were: Tom Burdette, Sandy Chaille, Dan Rosenberg, Barbara Colliander, Mary Proper, Fyan Schulte, Claudia VanDerBergh, Gary Walker, Ed Polkenhorn (co rep with Gary Walker), Dean Osekavage. A quorum was present. Guests: Elissa Brown, Connie Popelish, Michael Olywyler.
2. Additions to the Agenda: None.
3. Approval of the Agenda: **Tom Burdette moved, Dean Osekavage seconded, to approve the agenda. Motion carried.**
4. Public Comment: None
5. Approval of Minutes of November 23, 2015 Regular Board Meeting **Sandy Chaille moved, Tom Burdette seconded to approve the minutes of the November meeting. Motion carried.** A typo was noted and will be corrected.
6. Report of email votes since last board meeting: 1) December 6, 2015. **Board Motion: The CDC Board of Directors will hire Claiborne and Associates to do the CDC bookkeeping, effective immediately at \$45 per hour, capped at \$675 per month. This is in addition to the tax preparation services the firm already provided to the NFCDC. Motion carried by email vote.** 2) December 16, 2015. **Resolved: The North Fork CDC board of directors hereby approves the Subdivision Map for the Millsite Subdivision at the North Fork mill site, and authorizes its president, Dan Rosenberg, to sign on its behalf. Motion carried by email vote.**
7. Treasurer's Report: None from Claiborne. We need to set up a regular reporting schedule from Claybourne and Assoc. Mary Proper gave the report for the end of December.
8. Corresponding Secretary/Membership Report: Roz Thrapp is off the board; we need to find a replacement for her as corresponding secretary.
9. Discussion and Action Items
  - a. Old Business
    - i. Caretaker responsibilities—update: None
    - ii. Bio-energy project: We netted \$880,000 in the new market tax credit deal. Work and planning has been in progress. Equipment has been ordered. Ground breaking will be in the next month or two. We will plan a community meeting for the future. Dan Rosenberg will talk with Justine and company; a February date is ideal. An FAQ page on our website was suggested. Members are asked to send Ryan Schulte FAQs and he will pass on to Justine; then it can be posted on the website.
    - iii. EDA grant/parcel map—update: Done deal.
    - iv. Log deck proposal—update: Elissa Brown. She reported the the RC&D received \$100,000 for the log deck. We are asked to form a committee jointly with th RC&D, to make decisions for the log deck. Concurrently, there will be woodstock for the bio-mass

energy process. And there will be briquettes available, to disseminate to the community (free or for sale). One issue is getting logs to the log deck...is there funding available? Dan Rosenberg appointed Tom Burdette and Gary Walker will be on the joint committee. RC&D will be the master lessee for this project, if they would like to have that responsibility. There was some consensus that we should prioritize in favor of the homeowners, in terms of what logs we will take. An implementation schedule was presented, which will be the guide for getting the log deck opened.

- v. Facilities maintenance
  - a. Water in front of Women's Club storage building: They are requesting help with getting rid of the low area. Raising the area would help.
  - b. Log deck update/possible lease to Marc Mandel: Marc wants to rent land. He will submit a proposal. He is gathering and cutting wood now.
  - c. Other: Tom Burdette reported that one culvert is cleaned out. The other is not. Mary Proper suggested that we need a new toilet. She will talk with our water guy.
- vi. Allright Recycling—update: Keith Horton is almost done with clean up and reducing to 3 acres. February 15 is the deadline to get everything out, for grading.
- vii. Toxic substances—final closure: The final “sign-off” was never received. The subject surfaces on a regular basis. Dan Rosenberg suggested that we ask John Reed to give us an estimate to get the work done for the “sign off”.
- viii. BRLF-designation of funds to savings: **Sandy Chaille moved, Tom Burdette seconded, to designate \$2,000 to the Brownfield Savings account. Motion carried.** Mary Proper will complete the transfer.
- ix. Committee Reports:
  - 1. Real Estate: We are fully rented in the CDC office.
  - 2. Planning: Done
  - 3. History Group/CDC: No new news.

b. New Business

- i. Annual Meeting: date/time/place/possible program: The date will be March 28, 2016. Time is 5:30 p.m. (doors open at 5:00); Women's Club will serve light supper/refreshments. Speakers were suggested. **Sandy Chaille moved, Claudia VanDerBergh seconded, to authorize an expenditure of up to \$500 for the Women's Club food and beverages. Motion carried.** Dean Osekavage and Jeanne Russell are up for re-election. They will be asked if they want to continue. Promo will be done by Michael Olwyler.
- ii. CDC 5 year goals: Dan Rosenberg suggested that the Board consider a set of 5 year goals. We had some discussion and need to generate discussion and ideas. Some ideas for starters: 1) Consultant or staff present o lead projects; 2) Raise \$1 + million for NFCP; 3) Sell land; 4) Borrow against income stream from NFCP; 5) Find a residential developer to build a project at mill site (tiny house village?), 6) Create new jobs. Dan has set up a GoogleDoc for us to add our ideas. Brainstorming will be the start.
- iii. Request from Jeff Cooke for parking/storage on mill site: No request was received.
- iv. Statement of names of check signers for bank accounts: The current list of check signers was kept. No changes, even though Volney Dunavan is on the list.
- v. Address for CDC building: Ryan Schulte reported that the CDC building now has a physical address! 34000 Koso Nobe Drive.

- vi. NFCP shirts: Dan Rosenberg suggested that we have shirts and baseball caps. He will circulate the ideas for the logo.
- vii. Office tasks: garbage pick up; order supplies; etc., needs to be done. Mary Proper has offered to continue the office tasks as a volunteer.

10. Organizational Reports (if time): April 23 NFVFD Auxiliary Tri-tip BBQ. Minarets Art Hop on on February 4th. Minarets March 8 Fair.

11. Adjournment: The meeting was adjourned at 8:05 p.m.

**Reminder: The next CDC meeting will be on February 22, 2016 at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.**