

**North Fork Community Development Council**  
**Agenda of Board Meeting – October 24, 2016**  
**5:30 p.m. at the North Fork CDC Conference Room at the Mill Site**

1. Call to Order: The October 24 meeting of the North Fork CDC was called to order at 5:30 p.m. by President Dan Rosenberg. Present: Sandy Chaille, Barbara Colliander, Mary Proper, Tom Burdette, Dean Osekavage, Cathey Thornberg, Dan Rosenberg, Ryan Schulte, Maryanne Welton. A quorum was present. Guests: Elissa Brown, Nancy McPherson
2. Additions to the Agenda: Treasurer position
3. Approval of the Agenda: **Tom Burdette moved, Sandy Chaille seconded, to approve the agenda with the addition. Motion carried.**
4. Public Comment: None.
5. Approval of Minutes of September 26, 2016 Regular Board Meeting: Amend the “maggots” in facilities reference to “discussion of small pests in basement”. **Sandy Chaille moved, Tom Burdette seconded, to approve the September 26 board minutes. Motion carried.** These minutes are shared on FeedBlitz.
6. Financial Report: The financial report was emailed to the board. Questions were raised and will be passed on to Claibourne staff. **Mary Proper moved Cathey Thornburg seconded, to accept the financial report. Motion carried.** The General Account has \$14,657.39. The Brownfield Savings Account has \$44,002.88. These, along with other funds, bring a total cash of \$88,676.18.
7. Corresponding Secretary/Membership Report: None.
8. Discussion and Action Items
  - a. Old Business
    - i. Facilities maintenance: The maggots in the basement are taken care of. Ryan’s office has been brightened with remodeling. Donny is ill and off for about 4 weeks. The water valve work has been completed on Hancock Way. Keith Horton has been removing old water line and steam line pipes, in preparation for the Bio-mass Energy Plant. The Bio-mass Energy Plant will be pulling fill from elsewhere on our property. We will use that as an in-kind contribution! If they cannot get it on site, they would have to buy it! The spring at the well has washed out. This is a new area below the well. Fred Faysal is preparing a plan and estimate for fixing it.
    - ii. Old fire truck: It’s cleaned and listed on Craigs List
    - iii. DTSC (toxic substances)—final closure; approval of contract: John Reed has submitted a bid to finish this for us. The cost would be \$3600 for Phase I and \$2400 for Phase II. The deliverables were sent in an email to Dan. **Tom Burdette moved, Ryan Schulte seconded to direct Dan Rosenberg to work on the contract with John Reed, to do this work in preparation of the DTSC closure, approving a \$1200 initial draw on the contract. Motion carried.**
    - iv. EDA Grant closeout: There was a deadline of September 30<sup>th</sup>, which was completed. There are a couple more forms that are needed (financial and completion reports). **Tom Burdette moved, Sandy Chaille seconded, to authorize an amount not to exceed \$375, for Elissa Brown to finish the work on the grant. Motion carried.**
    - v. Possible purchase—update: No progress while there is a lien on the property. Marc’s preferred property is in escrow.
    - vi. Community meeting followup: Dan Rosenberg summarized and tabulated the results. He will develop a Survey Monkey to get input from the community.

Dean Osekavage will put the list of participants together. We'll also send this to Gina Clugston (SNO), and Gail Fain (NF Schools).

vi.i BRLF-designation of funds to savings: **Sandy Chaille moved, Tom Burdette seconded to move \$2000 to the Brownsfield savings fund. Motiona carried.**

viii. Committee Reports:

1. Real Estate
2. Planning
3. History Group/CDC

b. New Business

i. New water sales contract: Wallace Excavating is taking water, and paying us \$50 for each load.

ii. Contract with Fred Faysal: Fred's contract is for a year, which is ending. **Sandy moved, Ryan seconded, to renew his contract for a two year period at the same rate. Motion carried.**

iii. Affordable housing: Ryan Schulte reported that the Self Help Enterprises group develop affordable housing. He was given the OK to talk with this group do a project in North Fork, ideally on the CDC site. We'll call it "housing", period.

**Off-topic Discussion:** There was discussion on establishing an investment fund (as they did in downtown Fresno), to buy one or more buildings, renovating them, and renting them out. We will have the person in Fresno, who has experience with this, to come and speak.

iv. NFCP Groundbreaking—Nov. 3: The groundbreaking for the Bio-mass Energy Plant will be from 11 a.m. to 1 p.m. on November 3<sup>rd</sup>, at the fire station. Women's Club is providing food. Justine Reynolds is planning and advertising this.

v. Treasurer: Jean Russell has resigned, leaving a need for a treasurer and a member at large. Dan Rosenberg asked members to consider serving, or to suggest someone who can be brought on to the board as a member-at-large.

10. Organizational Reports (if time)

Community Bingo November 1<sup>st</sup>. SCT Fall Follies is November 4 and 5. Christmas Bazaar is December 3.

11. Adjournment: The meeting was adjourned at 7:38 p.m.

**Reminder: The next regular CDC board meeting will be on November 28, 2016 at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.**