North Fork Community Development Council
Minutes of Board Meeting – September 23, 2013
North Fork CDC Conference Room at the Mill Site

1. Call to Order - The meeting was called to order by the President, Dan Rosenberg, at 5:45 p.m. Present were: Members Roz Thrapp, Julie Konno, Jean Russell, Tom Burdette, Sandy Chaille, Dan Rosenberg, Diann Miller, Barbara Colliander, Scott Marsh. Guests were: Neil O'Brien, Connie Popelish, Elissa Brown.

2. Additions to the Agenda: Under new business add 1) transfer car charger station to Visitor Center; 2) art gallery; 3) forest service

3. Approval of the Agenda - **Sandy Chaille moved, Scott Marsh seconded to approve the agenda. Motion carried.**

4. Public Comment: Elissa Brown gave an update on the Bio-Mass Energy Project. The community backing and leadership has been a positive influence on the process. Neil O'Brien was introduced as the intern for the Chamber of Commerce and Visitor Center.

5. Approval of Minutes of August, 2013 Regular Board Meeting: **Tom Burdette moved, Julie Konno seconded approval of the August 26th minutes. Motion carried.** Thank you to Roz Thrapp for taking the minutes of the August meeting.

6. Treasurer's Report: The September 23, 2013 financial report was reviewed. Notable is the $16,555 income from the forest service for the Aspen Fire. Tom Burdette explained that the high amount in the PG&E line item is for the electricity for pumping for the fire suppression efforts. Also, we are still paying PG&E for the infra-structure that they originally put in, pre-site development. Tom Burdette will find out the pay back policy and when we are "paid up". There was also discussion on the insurance for the year. It was suggested to get other "bids" on other insurance companies. **Sandy moved, Scott seconded, to approve the financial report. Motion carried.**

7. Corresponding Secretary/Membership Report - None

8. Discussion and Action Items
    a. Old Business
        i. NF Downtown Redevelopment Initiative update: Scott Marsh reported that there is a new wi-fi sign up downtown. Two benches are being built for the front of the Visitor Center.

        ii. Caretaker responsibilities update: Don Bollinger has not done any work so far for September. Tom Burdette will talk with him about the additional weed-whacking that needs to be done. Don will be asked to sweep the disabled ramp when needed.

        iii. Bio-energy project update: Elissa Brown reposted that the partners for the project formed a "power" company. In November, there should be a decision on the conditional use permit. When the permit is granted, then new movement can start. The system impact study takes about 6 months. Then rates need to be hammered out (auction process).

        iv. Lot line adjustment update: Nothing new. John Reed is working on it; we are waiting for the Crossroads Lumber sale.

        v. Property taxes update: Good news is there is a reduction in property taxes. Bad news is we still have to pay. The county claims we owe $17,000 in back taxes.

        vi. Sale of land to Crossroads Lumber: In progress. Mark Mandel is very eager and talking to his bank.

vii. CDC sign-update: Rich McQuon was not present.

viii. Water testing/system inspections/Jerry Conley agreement: Roz presented the proposal from Jerry Conley. We need an *estimate* of the annual cost, to put in the budget. This is held over to the next meeting.

ix. BRLF-designation of funds to savings: **Tom Burdette moved, Sandy seconded, to designate $4000 to savings for the Brownfields Loan. Motion carried.**

x. Policy for use of CDC tractor: Tom Burdette did not have an update.

xi. Report of electric bill: Tom Burdette is analyzing the electric bill. He is going to find out why we have such a fluctuation in payments. There is an issue of "true-up".

xii. Water system verification: Tom Burdette checked with the company for the water system verification; they will come out at no cost and let us know if the system is working properly. **Scott Marsh moved, Sandy Chaille seconded, to add the consideration of a water system fund to the agenda. Motion carried. Scott Marsh moved, Jean Russell seconded, to create a water system fund. Motion carried. Tom Burdette moved, Diann Miller seconded to initially transfer $4000 to the water system fund. Motion carried.** Discussion about the water use income followed.

xiii. Signage: road/street signs: The display of the art gallery sign is under consideration. The art gallery can come to us with their plan for signage.

xiv. Committee Reports:

1. Real Estate—including office for rent: Office is not rented. Roz Thrapp will put on Gina's Sierra News On-line, Dan Rosenberg will put on Craig's list. **Tom Burdette moved, Scott Marsh seconded to put an ad in the Sierra Star. Motion carried.**

2. Planning: Completed.

3. History Group/CDC: The History Group will have a display at the Fall Festival. Title is: Walk the Main Street of North Fork--100 years of change. More work days are being scheduled. They are working on the drainage system.

b. New Business

i. Bio-energy LLC Agreement: Nothing new

ii. Follow up with USFS regarding tub grinder to grind stumps: The forest service said they can do some stumps, but not all of them. Tom Burdette has talked with the forest service. He indicated that we have to do some maintenance on road to the water tank and weed whacking and repair at the water tank. Keith will help with some of the road work.

iii. Car charger station: Scott Marsh reported on the assets of North Fork, to "sell" and promote the town. He did some research and found that it is possible to move the car charger station to the Visitor Center downtown. The solar panels could stay here and new ones would be put up on the roof of the Visitor Center. There was support for the project.

iv. Art gallery: Julie Konno reported that the artists in the art gallery would like to keep their work up in the board room of the CDC over the winter. **Sandy Chaille moved, Roz Thrapp seconded, to allow the art gallery artists to keep their work up during the winter and that the artists sign a release of liability. Motion carried.**

v. Forest service: See discussion above under b.ii.

9. Organizational Reports: October 16 will be a meeting of representatives of all community organizations in the North Fork Library. Roz Thrapp will be the CDC representative. A student showcase will be at the school on October 29th; it is free to the public. Julie Konno will be finding a replacement from the Women's Club. Sandy Chaille announced that the fall meeting of the North Fork Volunteer Fire Department Auxiliary will be Monday, October 7 at 6:30 p.m. in the CDC board room.

10. Adjournment: The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Barbara Colliander
Secretary